



2023 MOMS VENDOR PACKET




MIRACLE ON MORTON STREET · DECEMBER 2, 2023 · 10 A.M.-5 P.M.

Location: Morton Street in Historic Downtown Richmond

Vendors Contact: Summer Dawson, vendor.hra.tx@gmail.com, (405) 973-5278

SHOPPING · LIVE ENTERTAINMENT · FOOD · LOTS OF HOLIDAY FUN!

 historicrichmond.org

 [HistoricRichmondTexas](https://www.facebook.com/HistoricRichmondTexas)

VENDOR APPLICATION

Miracle on Morton Street:

Vendor (\$75)

Vendor-Double Space (\$120)

Food Vendor (\$75)*

Food Truck (\$100)**

Community Vendor (\$500) - Max Three

Size of food truck: _____

Mark here if electricity is needed

Vendor Business Name: _____

Owner/Vendor's Personal Name: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Email: _____

Website: _____

Product Description: _____

**Must have approved City of Richmond temporary food permit*

***Must have approved City of Richmond food permit + inspection*

****Upon approval of food and plant-based products*

APPLICATION
CONTINUES



VENDOR APPLICATION (CONTINUED)

POLICIES, RESTRICTIONS & FURTHER INFORMATION

Vendor acceptance is by approval only. Receipt of application is not a guarantee of acceptance. Approved Applicants will be notified as quickly as possible. Acceptance will be based on reputation, booth / product / services mix, and sponsorships. All decisions for booth acceptance and space assignments will be at the sole discretion of the HRA Vendor Coordinators and HRA Executive Committee.

All booths must be self-supporting and present a professional appearance. HRA supplies only the designated size of space noted. Vendors must supply their own pop-up tents, tables, chairs, etc. Vendors will be responsible for their own clean-up and trash disposal.

Booth set-up time varies. Please check with the appropriate vendor coordinator for exact set-up times.

No generators will be allowed unless pre-approved by HRA vendor committees. Food Vendors are exceptions in the food area. There will be limited electrical access in certain areas (if booths require). Please note on application if electrical access is needed.

Vendors will be prohibited from displaying any products or signage that are deemed inappropriate for young children. Amplified sound or music is prohibited. Restricted products include firearms/weapons, noise makers, silly string, non-water based paints, etc., unless approved by HRA vendor committees.

Vendors are required to collect their own Texas Sales Tax and have a copy of their Tax Resale Certificate with them.

Food Vendors are required to contact the Building Permit Dept and obtain their food permits prior to event. Please call 281-232-6871. Food vendors will definitely be inspected the day of the event. For more info email: inspectionrequest@richmondtx.gov.

EVENTS ARE RAIN OR SHINE: NO REFUNDS OR MAKE-UP DATES

HRA vendor committees reserve the right to terminate the contract of any vendor prior to or during the 2023 event and inclusion from future events for any reason including violating the terms of this contract or other posted policies.

The City of Richmond, Historic Richmond Association, Miracle on Morton Street, its board, committees, sponsors, and their representatives shall not be liable in any way from loss or damage resulting from theft, accident, acts of God, or forces of nature to any participant's property. This includes set-up, show hours, breakdown, or any other time participants are in Festival area. The same above shall not be liable for any injury to participants during the same times noted.

I accept the policies and restrictions above this _____ day of _____, 2023.

Printed Name: _____

Signature: _____



PLEASE MAKE CHECK PAYABLE TO HISTORIC RICHMOND ASSOCIATION · 310 MORTON ST., STE. 174 · RICHMOND, TEXAS 77469

Please indicate Miracle on Morton Street on the memo line.