

HISTORIC RICHMOND ASSOCIATION
GENERAL MEETING
3RD WEDNESDAY OF THE MONTH
OCTOBER 18, 2023 – 6:00 PM AT RICHMOND POLICE STATION

Meeting Minutes

Time: 6:06 pm CT

1. **Welcome** – President Jessica Huang – Hello@VoteJessica.com / 832-520-1057
2. **Elections** - 2024 Elections and Results
 - President – **Jessica**
 - Second Vice President – **E. Marie**
 - Treasurer – **Amanda**
 - Secretary - **Adrianna**
3. **Treasury report**
 - Will discuss where we want to allocate funds when we discuss Future of HRA
 - We need to provide a financial report/projection to Jerry by February (fiscal year) that includes Art Walk, Motown, MOMS. Jessica to connect with Allison as Allison e-mailed Jerry and Accounts Payable earlier this year.
4. **Mission statement** – Members will consider re-wording. In the meantime, focus is on the following:
 - Community improvement such a sponsoring local sports teams
 - Create a list of HRA accomplishments – Adrianna will start this
 - Need someone to look into the boxes of records in the storage unit
5. **Future of HRA – continuous discussion**
 - Sponsor local community sports leagues. Suggestions: baseball teams, Richmond Oilers Little League football
 - Finding a way to give back to the community – 1st and 2nd VP will discuss together and split tasks
 - Create a Virtual Scrapbook – Rita will research
 - Donate Benches – more to discuss
 - Host additional events such as: music in the park, movies in the park, motor madness, antique/boutique crawls
6. **Vendor Software** – While it's too late to use for 2023 MOMS, would like to still look into vendor software to use for 2024 events. Jessica to send a list of vendor software to consider (complete)
7. **2023 MOMS Update**
 - Erica will create a Sign-Up Genius for the event (complete)
 - Need adult volunteers for Gingerbread house on Saturday
 - HRA will submit a Gingerbread house for the Christmas in the Bend Competition. Activity will be after the HRA November Member meeting on 11/15/23. Plan to display on Christmas Tree Lighting night?

- Signage
 - Need to order additional MOMS signage. Consider using Bannersonthecheap - Marlene will order
 - Need new location since Crawford Park poles are going down.
 - Santas banner should be in HRA or Keep Richmond Beautiful storage
 - Confirm if we need Parking Signage and Gingerbread House Signage
- Payments Due:
 - Marlene to provide a check to Jessie for 2022 MOMS expense
 - Adrianna waiting on a quote from insurance and then pay
 - Adrianna to use credit card to pay the city permit fees
- Activities:
 - Lockwood & Maverick Steel will do photobooths. Waiting to hear back from Sandy McGees.
 - Confirm hay rides with Cyndia or Allison will ask her mom
 - Debbie E. confirmed she's good to go and will touch base with museum contact to see if we can get games for the event. Railroad museum also has games; Allison suggested we can ask them as well.
 - Masons will host a vendor hospitality section if we need to.
 - Marlene to ask St. Johns about their parking lot for vendor parking
 - Marlene ordered water bottle labels for waters to be handed out during the Christmas Lighting
 - Discuss hosting a cakewalk for MOMS (already confirmed this will start 2024 MOMS, not this year)
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8. Open Discussion:

- Brooke to request contact information for Cubby Cupcake from Jessica
- Need to focus on Overall Membership events which falls under VP – 1st and 2nd VP to split the tasks
- Larry has officially stepped down from helping as Treasurer. He had purchased QuickBooks for HRA which new treasurer can use.
Thank you for all of your help and involvement, Mr. & Mrs. Pittman!!!!

Next Meeting: Wednesday, November 15 @ 6:00 PM. Location: Marlene's House

Time End: 7:15 pm